

## AGENDA

**Meeting:** CALNE AREA BOARD  
**Place:** Citadel Room, Monkton Park, Chippenham  
**Date:** Tuesday 4 November 2014  
**Time:** 4.00 pm

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Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to David Parkes (Democratic Services Officer) Tel: 01225 718220/ Email: [david.parkes@wiltshire.gov.uk](mailto:david.parkes@wiltshire.gov.uk), on 01225 718220 or email [david.parkes@wiltshire.gov.uk](mailto:david.parkes@wiltshire.gov.uk)  
Or Jane Vaughan (Calne Community Area Manager) 01249 706447 or email [jane.vaughan@wiltshire.gov.uk](mailto:jane.vaughan@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Christine Crisp (Chairman)	Cllr Tony Trotman
Alan Hill (Vice Chairman)	Cllr Glenis Ansell
Cllr Howard Marshall	

***Map enclosed at page 1***

	<b>Time</b>
<p>1      <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome everyone present to the meeting.</p>	<b>16:00</b>
<p>2      <b>Apologies for Absence</b></p>	
<p>3      <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4      <b>Funding Item (Pages 1 - 8)</b></p> <p>Highways Working Group (CATG)</p> <p>At the Area Board on 5 August 2014 a decision was made in relation to a CATG recommendation to 'approve the 2<sup>nd</sup> scheme at Bentley Lane, Calne'. This decision did not acknowledge the increase in project costs of £1,000. The Area Board is therefore asked to reconsider that decision in line with the original recommendation in the attached CATG report.</p> <ul style="list-style-type: none"> <li>• Reverse decision to approve the 1<sup>st</sup> Scheme at Bentley Lane</li> <li>• Approve funding of a 2<sup>nd</sup> scheme at Bentley Lane.</li> </ul>	<b>16:05</b>
<p>5      <b>Delegation of urgent Youth funding matters to the Community Area Manager</b></p> <p>The Area Board is being asked to consider that funding decisions concerning the design and delivery of positive activities for young people may occasionally need to be made urgently between regular area board meetings. In line with the approach used by the Calne Area Board with community area grants, in respect of urgent matters that arise from time to time between meetings, the Board is being asked to consider that the Community Area Manager be granted delegated authority to approve expenditure from the youth budget, in consultation with the chairs of the Calne Area Board, the Local Youth Network and the Community Youth Officer.</p> <p><b>Recommendation</b> that authority be delegated to the Community Area Manager to approve expenditure of up to £1,000 per project for urgent projects falling between area board meetings. A report explaining such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Calne Area Board</p>	<b>16:20</b>

In addition it is possible that up to £1,000 in total for the year may be required to facilitate some meetings such as the one that will be held on the 18<sup>th</sup> November 2014. These costs may include occasional room hire costs, promotional materials and activity. Although, where possible, meetings will be held at free venues such as the Community Hub.

**Recommendation** that authority be delegated to the Community Area Manager to manage a budget of up to £1,000 to cover expenditure related to the management of the LYN meetings. A report explaining such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Calne Area Board.

6 **Any Urgent Business**

7 **Close**

The Chairman will set out arrangements for the next meeting.

**16:40**

## AREA BOARD for the Calne Community Area

### Highways Working Group (CATG)

Notes of the Working Group Meeting: 17<sup>th</sup> July 2014

**Attendees:** Cllr Christine Crisp - Wiltshire Council (CC), Cllr Alan Hill - Wiltshire Council (AHill), Ed Jones - Focus on Five Parish forum (EJ), Richard Tucker - Bremhill Parish Council (RT), Anne Henshaw - Calne Community Area Partnership (AH), Mark Stansby - Wiltshire Council Senior Traffic Management Engineer (MS), Spencer Drinkwater - Wiltshire Council Principal Transport Planner (SD), Jane Vaughan - Wiltshire Council Calne Community Area Manager (JV).

- 1. Apologies:** Charles Boase (Calne Town Council), Martin Cook (Wiltshire Council, Area Highways Engineer)

*Notes of this meeting were taken by Jane Vaughan.*

#### 2. Community Speed Watch (CSW)

#### ACTIONS

JV reported that she had met with the CSW co-ordinator and PC Sonya Stockhill to review progress of the scheme in Calne. Schemes are approved in Compton Bassett, East Tytherton, Hilmarton, Quemerford, Sandy Lane and Stockley Lane. However Compton Bassett, East Tytherton, Quemerford and Stockley Lane are not active. Due to a lack of volunteers.

The CATG group discussed how they could help recruit volunteers in these areas. Posters and leaflets have been displayed in the Community Hub, JV will include an article in the CAN letter and individual members of the group will approach people directly. The CSW co-ordinator is also planning to arrange promotion at community events (fetes, the bike meet etc.).

JV also reported that in 2 x 20mph zones metro-counts have been conducted:

**Woodsage Way**, Calne - 25/03/2014 - 10/04/2014. A total of 13891 vehicles were checked. The 85<sup>th</sup> percentile was 28.6mph

**Church Road**, Derry Hill - 25/03/2014 - 10/04/2014. A total of 13891 vehicles were checked. The 85<sup>th</sup> percentile was 28.6mph

All –  
promote/recruit  
volunteers for  
CSW

The group discussed that current Speed Watch policy states that it will not operate in 20mph zones, as highways features should be designed to police the zone. The group recognised that, in these 2 areas features do not do this adequately.

JV explained that the CSW team were aware of the issues surrounding poorly designed 20mph zones and that there was the potential to run an 'unofficial' CSW scheme that would enable volunteers to be physically present with the speed gun. They would be able to record speeding vehicles which could be used to evidence the need for further highways features. The CSW co-ordinator had informed JV that she would discuss the anomaly of poorly designed/implemented 20mph zones with her Inspector with a view to potential adjustments to the CSW policy in the future, she was also going to investigate whether the CSW yellow signs could be implemented in an unofficial CSW area, which would act as an additional feature to encourage appropriate speed of vehicles.

The CATG group recognised this may be appropriate, while other CSW groups are inactive, JV reported that, at Woodsage Way, a group of local volunteers have already mobilised themselves and had indicated their willingness to run an informal CSW scheme.

The CATG asked JV to continue working with the CSW co-ordinator and the police to develop a solution in the areas.

JV report progress to next CATG meeting

### 3. SID (Speed Indicator Device)

The group discussed the current rota and noted that no new sites had been added. It was decided to consider any new sites at the next meeting.

JV add to next agenda.

### 4. Update on existing/outstanding works and priorities

**4.1. Maud Heath Causeway:** MS presented estimates resulting from studies at Maud Heaths Causeway. These comprised 3 elements: 1- Repair Footway, 2 – Repair Carriageway, 3 – Construct passing places. (appendix 1)

The group were impressed with the detail included in the study and costing and discussed how this piece of work might be moved forwards. JV reminded the group that the original decision of the area board was to undertake a detailed study on behalf of the Maud Heaths Causeway Trust, that will provide background information for the project and to base large scale fundraising programme upon.

MS was asked to put an information pack together that would include the topographical survey and drainage report. AH said that she would provide advice and contact details for potential funding streams.

MS prepare information pack

AH send advice/contact details to MS

RT asked whether the pack would be complete by 1<sup>st</sup> week in September for discussion by Bremhill Parish Council, it was felt that this was unlikely to be possible however the information available in appendix 1 could be shared.

**4.2. Woodsage Way – Lickhill Road** Issues around Community Speed Watch had previously been discussed at point 2 (above). JV reported that the scheme drawn up to address issues had been approved at the Area Board on 3<sup>rd</sup> June 2014 and funding had been allocated from the CATG budget, that the Town Council had committed to make a contribution towards it, and that a bid for the outstanding amount had been submitted to the Substantive Highways Scheme. MS noted that £3,037.19 had also been identified under a section 106 agreement. SD reported that it was hoped that successful bids to the scheme would be announced by the end of July.

**4.3. Springfield School – Curzon Park A4 crossing** MS reported that a survey had been undertaken and the group was now awaiting receipt of a feasibility report.

**4.4. Stockley Bus stop** MS reported that this scheme was awaiting a start date from contractors – provisional date was 3<sup>rd</sup> week in August. The group observed the need to ensure this work was completed before the end of the summer.

**4.5. Signage at Phelps Parade** MS reported that this scheme would be implemented during August.

**4.6. Bentley Lane Calne** JV reported that a scheme for this issue was approved by the Area Board on 3<sup>rd</sup> June 2014. MS explained that, subsequent to that, an alternative scheme had been identified which might provide a preferable solution (see appendix 2). The group discussed the alternative scheme and agreed that it would provide greater benefit to the community. MS outlined the amended costs of the project, which were mostly accounted for by the requirement for a traffic order. The cost of the new option would be £5,000 and would represent an increase of £1,000.

The group decided to ask the Area Board to:

- **Reverse its previous decision to approve the 1<sup>st</sup> scheme at Bentley Lane.**
- **Approve funding of the 2<sup>nd</sup> scheme at Bentley Lane.**

CC report to the Area Board.

**4.7. Bus shelter at A4 Springfield School** MS reported that this scheme was waiting for staffing resource to become available in order to complete design work.

## 5. Calne CATG budget

MS reported that the 2013-14 account would be signed off in the near future, waiting for final figures relating to the Maud Heath Causeway study.

## 6. Wiltshire Council Policy on 20mph speed limits and zones:

MS reported that a team had been commissioned to progress the work.

AHill commented that he felt Station Rd Calne should not be considered as a site in future.

## 7. Other issues on the Area Board system not included in works/priorities list above (4)

The group discussed all issues currently live on the Area Board issues system including:

**3388** Speed limit at Calstone Wellington, JV reported that she had been in communication with Calne Without Parish Council and worked with the local Neighbourhood Police Team (NPT) to investigate this issue further. The NPT had undertaken a number of speed checks in June and July 2014. On some occasions they had been unable to undertake checks as no vehicles were present. Checks were carried out as follows:

14<sup>th</sup> June 7 vehicles – top speed = 16mph

16<sup>th</sup> June 2 vehicles – 19 and 20mph

17<sup>th</sup> June 17 vehicles – ranged from 6 – 27mph

3<sup>rd</sup> July 5 vehicles – top speed = 14mph

The CATG group discussed this issue and felt that evidence showed that there was not an issue of speeding in this location. Calne Without Parish Council will be sent this information. JV was asked to liaise with WCPC and the NPT to arrange for a letter to be sent to local residents advising that this was not felt to be a community issue, that no further action would be taken and the issue would be closed on the system.

**3385** Derry Hill Extension bus clearway and yellow lines – MS explained that the existing bus clearway was of a standard size and could not be extended. It was also explained that double yellow lines should be requested through the Waiting Restriction Review process by the Parish Clerk. The Parish Clerk should be notified as such and this issue should be closed on the system.

**3381** Road Safety East Tytherton – MS reported that he had undertaken a site visit and felt that there was a need for some missing signage to be replaced, speed limit repeater and warning signs could be reviewed and additional 30mph roundels could be

JV liaise with Wiltshire Police and Calne Without Parish Council

JV update Parish Clerk and close down the issue.

MS arrange to replace missing signage, undertake signage



implemented. MS explained that this work could be undertaken through central highways budgets at no cost to the CATG. The group also discussed the potential of the Parish Council to implement white gates at the entrances to the village. RT would discuss with the Parish Council and feed back to the next Highways working group.

review (incl roundels).

RT discuss white gates with the Parish Council

**3350** Fishers Brook – request for horse warning signs. The Parish Council was concerned that this issue could lead to similar requests from across the area and did not offer support. As such this request was not deemed to represent a community issue and would be closed on the Area Board issues system.

JV close issue

**3307** Mile Elm – Traffic speed/road safety. MS/JV reported that a joint letter had been sent to local residents advising that the Area Board, Police NPT and Calne Without Parish Council were working together to identify potential actions to improve this issue. Currently a metro count has been ordered and the group is awaiting the findings of a coroner's report.

**3298** A4 Yatesbury Junction – road safety. This issue referred to poor repair of road markings and signage. MS had undertaken a study and the group discussed improvements that could be made to existing signage and road markings. The group concluded that these works should be carried out.

MS implement improvements to signage and road markings at Yatesbury junction.

**3178** A4 near to 57 Curzon Street, Calne - extension of zigzags at the pedestrian crossing. JV reported that she had contacted the residents at this address and found they were not the house owners. The owners being St Mary's School who had not yet been contacted. The Town Council would be notified once St Mary's had indicated its support or otherwise of this proposal.

JV contact St Mary's School

**3170** Oxford Road, Calne – Concerns about traffic speed. JV reported that results of a Metro count had been received showing that, between 31/03/2014 and 07/04/2014 a total of 28196 vehicles were checked. The 85<sup>th</sup> percentile was 32mph (The 85<sup>th</sup> percentile is the speed at which 85% of the traffic is travelling at or below). Criteria for the threshold for interventions in a 30mph speed limit dictates that no further action should be taken where the 85<sup>th</sup> percentile is between 30 and 34.9mph. The group therefore requested that this issue be removed from the system and it be noted that another request for a metro count will not be accepted at this or close surrounding area for another 12 months.

JV close issue.

**3147** A3102, Calne Bypass – This is not an area board issue, but has been kept on the list so that the Area Board can be kept informed. The Local Highways & Street scene Area Co-ordinator was not present at the meeting and no update was provided. JV was asked to contact the Co-ordinator and Engineer that if they are unable to attend a CATG meeting they send a deputy.

JV contact Local Highways & Street scene officers

2827 Church Road, Derry Hill – Speeding traffic. This issue was discussed at point 2 (above).

## 8. CCAP Transport Strategy Plan

Anne Henshaw provided the group with an update of the progress of the CCAP Transport Strategy Plan. The CCAP working group is currently running its survey. Hard copies are available at the Community Hub and access to electronic versions are available through MyEnvolve, the Calne Our Community Matters, CCAP Calne Area Transport websites. The survey will run until mid September in order to ensure that young people from local schools have the opportunity to become involved.

## 9. Recommendations to the Area Board:

**With regards to the proposed scheme at Bentley Lane, Calne outlined at point 4.6 above and appendix 2 -**

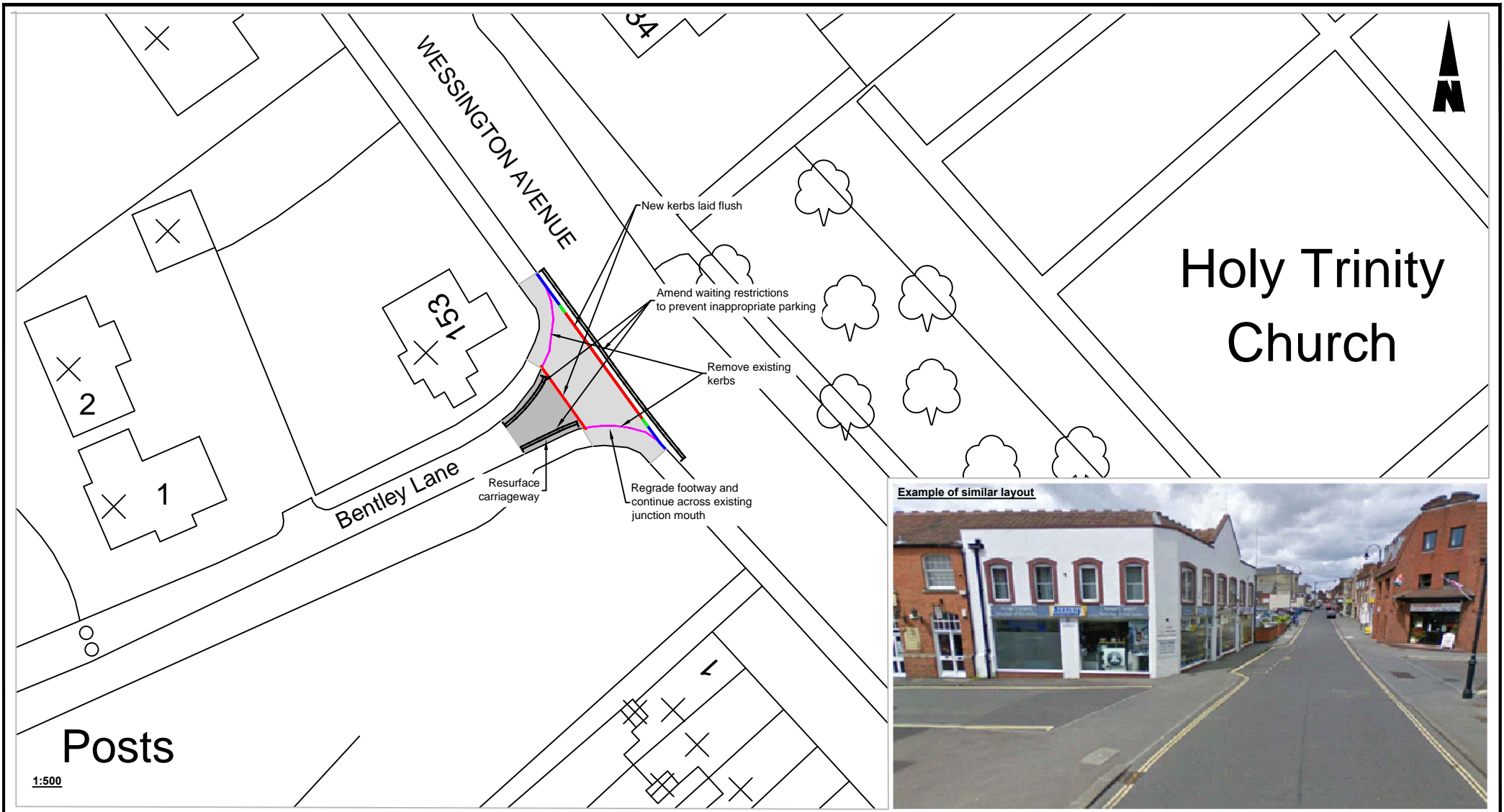
- 9.1. Reverse previous decision to approve the 1<sup>st</sup> scheme at Bentley Lane.**
- 9.2. Approve funding of the 2<sup>nd</sup> scheme at Bentley Lane.**
- 9.3. To note actions laid out in these meeting notes**
- 9.4. To note discussions/actions relating to new issues and existing priorities.**

## 10. Date of next meeting

Jane Vaughan was asked to arrange the next meeting for Thursday 23<sup>rd</sup> October 2014 at the Calne Community Hub.

CC make recommendations to the Area Board.

JV arrange next meeting



NOTES:

**Wiltshire Council**  
 Where everybody matters  
**Traffic & Network Management**  
 County Hall, Bythesea Road, Trowbridge  
 Wiltshire, BA14 8JD  
 Tel: 0300 4560100  
 Website: www.wiltshire.gov.uk

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REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION
DRAWING PURPOSE: CONSULTATION					

PROJECT: CALNE COMMUNITY AREA TRANSPORT GROUP		
DRAWING TITLE: BENTLEY LANE CALNE AMENDMENTS TO FOOTWAY		
SCALES:	1-500	SHEET SIZE: A4
DRAWING No.:	2014-012-D-006	REVISION: O
FILE REF:		

